



School Policies & Information

Student Responsibilities

All students are required to wear street clothes and shoes when entering or leaving the studio.

Students are expected to be ON TIME for every class. Students should be quietly lined up in the hallway ready to go.

Use the restroom, get a drink of water, and secure hair before entering the classroom.

Students are required to follow our dress code and will not be permitted to enter class without the proper attire.

Students are ABSOLUTELY NOT ALLOWED to chew gum, eat, or bring open water bottles into a studio.

Students are expected to stay in a class until the end and should not leave the classroom without permission.

Students are expected to be respectful and courteous towards all instructors, staff members, and guests of the school, as well as fellow classmates.

Students are not allowed to take photographs with cell phones in the dressing room.

Students are expected to keep the noise level to a minimum in the hallway and in dressing rooms at all times.

Students are required to maintain a healthy lifestyle.

Students are expected to have respect for the property of the school and other students.

The school cannot assume responsibility for the loss of students' valuables.

There is NO loitering outside the studio waiting for parents. This is an obvious safety concern.

Parent Responsibilities

Arrival and departure from classes and rehearsals are expected to be punctual.

Parents and students should discuss all rules and regulations together.

Please pick your children up within 10 minutes of the end of their last class.

There is a general "Quiet Rule" to be observed by all. Younger siblings not in dance classes need to be supervised and are not allowed to loiter beyond the lobby waiting area.

Taking photos or videos during class time is not allowed due to student privacy and parent permissions currently in place. Taking photos before/after class, and group photos during recital time is recommended. We may occasionally take photos and videos during classes and events, for promotional purposes. If you have any concerns or misgivings about being in these photos, please advise us ahead of time. All photos taken by our instructors and administrators are the sole property of the Studio and will be used at our discretion.

Students and their parents are responsible for reading all posted notices and keeping current on studio information.

Parents of older students need to come inside the studio at least once a week. Please be sure we have your correct and updated email at all times.

It is highly recommended that parent(s) attend all meetings to keep informed and gather important information regarding the school and performances.

No students age 10 and under will be dismissed from the studio without a parent present to walk them out.

Building access will be open during regular day and early evening business hours. After 7:00pm we will use a key pad on our main entrance. Please see an administrator for the key code and keep from sharing this code with others.

Tuition is to be paid on the first of the month and is late after the 10th. A late fee of \$10 will be required if paid after the 10th and a late fee of \$20 will be added for payments after the 20th. Please pay on time. Unpaid balances will result in suspended enrollment for your student(s).

Our school has a no refund policy. We allow and encourage students to make-up missed classes during the month they missed in a class at a lower level only.

Students in the Intermediate and Advance levels, and those in our Youth Company are not permitted to take dance classes or to perform their dance routines elsewhere without the permission of the Artistic Director.

If any clarification is needed, please feel free to ask the office for more information.

Proper understanding of the rules will lead to a more positive experience for all.